

MEGHALAYA STATE ELECTRICITY REGULATORY COMMISSION

The Meghalaya State Electricity Regulatory Commission (Powers and Duties of Secretary) Regulations, 2006

(Published in the Gazette of Meghalaya issue dated 19th October 2006)

Dated Shillong the 4th Oct., 2006

Notification No. MSERC/ Regn 2/2006. In exercise of the powers conferred by sub-section (2) of section 181 read with sub-section (1) of section 91 of the Electricity Act, 2003 and all other powers enabling it in this behalf , the Meghalaya State Electricity Regulatory Commission hereby makes the following regulations , the same having being previously published in the Gazette of Meghalaya of issue dated 3rd August 2006 and duly considered .

1. Short title and commencement:-

- (1) These regulations may be called the Meghalaya State Electricity Regulatory Commission (Powers and Duties of Secretary) Regulations, 2006.
- (2) They shall come into force on the date of their publication in the Gazette of Meghalaya.

2. Definitions

In these regulations unless the context otherwise requires-

- (a) “Chairperson” means the Chairperson of the Commission;
- (b) “Commission” means the Meghalaya State Electricity Regulatory Commission; and
- (c) “Secretary” means the Secretary of the Commission.

3. Powers of the Secretary

- (1) The Secretary shall be the principal officer of the Commission and shall exercise powers under the control of the Chairperson.
- (2) Without prejudice to the generality of the provisions of sub-regulations
 - (1) the Secretary shall have the powers to-
 - (a) receive petitions, applications and representations and to refuse to receive petitions, applications and representations found to be not in order due to specific infirmities including no payment of fees, and pass relevant orders thereon;

- (b) lay before the Commission petitions, applications or representations requiring a decision or order of the Commission;
- (c) make or cause to be made preliminary enquiry into any matter connected with the petitions, applications or representations received by him and to obtain necessary clarification;
- (d) enforce the orders and directions of the Commission;
- (e) pass T.A. bills of officers and staff of the Commission;
- (f) draw and disburse salaries and other payments to be made by the Commission; and
- (g) exercise administrative control over the officers and staff of the Commission and enforce discipline.

4. Duties of the Secretary

The duties of the Secretary shall be to:-

- (a) maintain or cause to be maintained in proper form the records of the Commission including the seals and stamps;
- (b) authenticate copies of orders, notices or directions issued by the Commission;
- (c) sign the letters and other communications emanating from the Commission;
- (d) maintain or cause to be maintained a cash book and to close the balance over his signature;
- (e) prepare report, expenditure statement, budget estimate as may be required ; and
- (f) assist the Commission in all matters as the Chairperson may direct.

5. Generality of the powers and duties.

Subject to direction of the Chairperson, the Secretary shall exercise the powers and perform such other functions for maintaining the dignity and efficiency of the Commission.

6. Absent of the Secretary.

In case the Secretary is absent or is unable to exercise his powers or perform his duties, the Chairperson may direct that the powers and duties be exercised or performed by such other officer of the Commission for such time and subject to such conditions as he may deem fit.